

Warwickshire One-Act Play Festival 2021

ENTRY FORM

NAME OF GROUP.....

NAME OF CONTACT.....POSITION.....

ADDRESS.....

.....POSTCODE.....

HOME PHONE.....DAYTIME PHONE.....

e-mail.....@.....

TITLE OF PLAY.....

AUTHOR.....RUN TIME (approx).....min

We are pleased to enclose our entry deposit of £40.00 []

Please make cheques payable to Nuneaton Arts Council alternatively we can supply bank account details for an electronic transfer.

If eligible we DO wish to proceed to the next round of the All England Theatre Festival and can supply proof of the appropriate Public Liability Insurance []

We enclose a copy of the script for the adjudicator []

We will provide a copy of the script by 22nd May 2021 []

All programme details need to be received by 12th June 2021 []

SIGNATURE.....DATE.....

RETURN ADDRESS Warwickshire One-Act Play Festival
230 Milby Drive
Nuneaton
Warwickshire
CV11 6UH

Warwickshire One-Act Play Festival 2021

NOTES TO ENTRY

Warwickshire One-Act Play Festival. Abbey Theatre, Pool Bank Street, Nuneaton CV11 5DB	Friday 25 th June to Sunday 27 th June 2021 (<i>subject to number of entries</i>)
Adjudicator	Chris Jaeger MBE, GODA
Last date for entries	Saturday 22 nd May 2021
Provide script (at latest)	Saturday 22 nd May 2021
Cast & crew details in by	Saturday 12 th June 2021
Technical Preview	Sunday 20 th June 2021
Central Area Final (AETF Semi-Final) The Little Theatre, Dover Street, Leicester LE1 6PW	Saturday 3 rd July 2021 Adjudicator: Mike Kaiser GODA
AETF Final Bridlington Spa Theatre, Bridlington YO15 3JH	Saturday 7 th August 2021 Adjudicator: Chris Jaeger MBE, GODA

PLEASE READ THESE NOTES CAREFULLY

One of the criticisms of festivals is that they are bound up with rules and regulations. I would to some extent agree with this point. However incidents have occurred, which in the past should have been covered by etiquette. These incidents have made it necessary for the committee to issue further guidelines. These guidelines are in no way meant to spoil anyone's enjoyment of the festival, but rather to facilitate the smooth running of the festival.

It is assumed that, if successful and eligible, you wish to proceed to the next round. **If you wish** to proceed beyond the first round, please indicate on the entry form.

N.B. Your decision '*not to opt*', will in NO WAY effect your score

SCRIPTS.

Please forward a copy of the script for your play by the given date. For 2021 electronic copies WILL be accepted by the adjudicator. Note in the case of published work, photocopies are NOT PERMITTED. In the case of work being 'out of print', copyright holder may give permission to copy scripts and issue such permission in writing. In this case please forward a copy of any such permission. Any cuts need to be authorised by the publisher or rights holder. A copy of any such authorisation needs to be provided to the organisers.

LICENCES.

Please note you **must** hold a valid performance licence from the rights holder for your play. **Please bring this with you at the Technical Preview.** If your play is not subject to a licence please bring evidence of this, or, in the case of your own work, a signed statement to that fact.

CHILD PROTECTION ACT (CPA)

Performers that have not reached compulsory school leaving age need to have a licence to perform and be minded by registered matrons. It is the responsibility of the entering teams to licence the performers and to provide their own matrons.

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TICKETS.

Tickets are available on pre-order from me or at the tech preview, cash or cheque. Prices are £8.00 per session with a concession price of £6.00 for over 59's and under 16's.

Passes are available to teams for the session they are performing in on the following basis: one per cast member, and one per tech crew.

TECH/CREW.

It is unfortunately necessary to limit the number of people backstage to cast plus four. Exceptions will be made in extreme circumstances. If you need more people backstage please inform me as soon as possible.

LIGHTING AND SOUND.

Please send details of your lighting and sound plots to me well in advance of the technical preview, even if your requirements are a basic wash and curtain music.

We strongly advise you to attend the technical preview in order to discuss your requirements. There will be insufficient time to do this on the day of the festival.

Please be aware that microphones will not be used.

ACCESS TO CONTROL ROOM.

The control room is out of bounds to everyone except to teams' technicians during their production or at the discretion of the technical director.

Nor must the control room be used as an access route to or from front of house **at any time during the festival.**

CURTAIN CALLS.

Please be aware that under AETF rules **CURTAIN CALLS ARE NOT PERMITTED.**

SETS & FURNITURE.

Please note that you are responsible for the provision of your own sets, furniture. The Abbey Theatre does have access to some scenery pieces and properties – please enquire at the theatre well in advance for details.

SETTING & STRIKING.

You are allowed a maximum of 10 minutes to set and 5 minutes to strike. You will be allowed to move your set from the scenery dock into the wings *before your timing starts*. Your striking time is from the stage into the wings.

TIMING.

Your play should run for a minimum of 20 minutes and a maximum of 55 minutes. The timing of your play will start from the first word or the start of any introduction/curtain music. Setting and striking time is NOT part of the running time.

OTHER ITEMS.

Although it is not part of the rules, it is theatrical etiquette that actors do not appear front of house in costume/make up. The exception being the final team of the session coming into the auditorium for the adjudication, after which they should return to the dressing room.

Once a play has commenced no access to the auditorium will be allowed.

Abbey Theatre technical facilities can be found at: <https://www.abbeytheatre.co.uk/technical-information/>